

**UNIVERSITY STAFF SENATE EXECUTIVE BOARD MEETING**  
**Board Room, Morris University Center**  
**June 15, 2023 – 9:00am**  
**Approved Minutes**

The regular meeting of the University Staff Senate Executive Board (SSEB) was called to order at 9:01 am on Thursday, June 15, 2023 by President-Elect Kelly Jo Hendricks.

**Present:** Kelly Jo Hendricks, Doug James, Angie White, Cindy Cobetto, Denyse Anderson, Andrey Ayers, Steven Green, Michael Tadlock-Jackson (ex officio)

**Absent:** Keith Becherer, Sara Colvin

**Guests:** none

**APPROVAL OF MINUTES:**

The minutes for the May 18, 2023 meeting were approved as written.

**REPORTS AND UPDATES:**

President Elect Kelly Jo Hendricks – In the process of getting our full calendar of guests sorted. Staff Senate will return to the Alton campus at the October meeting, and East St. Louis at the March meeting. Our January 2024 meeting will take place on January 11 instead of January 4, as many will still be off on January 4.

Negotiated and Prevailing Constituency Representative Denyse Anderson – Has heard many complaints from constituents regarding the Chancellor’s conversation taking place in the middle of New Student Orientation week. Also, staff is upset that there is no Zoom option.

There were no other reports.

**SEARCH UPDATES**

School of Business Dean search – no update.

Chief of Police search – candidates are expected on campus in July. Carl Chamber is the Chair of the search.

**ACTION ITEMS:**

None.

**UNFINISHED BUSINESS:**

Hendricks distributed a draft of the Staff Senate summer retreat. There were no corrections from the executive committee.

**NEW BUSINESS:**

Hendricks went over expectations for the Constituency Representatives, as there are three new representatives this year. Constituency representatives are encouraged to send out monthly communications with their constituents. Additionally, they are to outreach on special events/programs or upcoming elections, surveys, etc. Template emails used in the past will be distributed. Hendricks will reach out to HR for an updated staff listing.

**ANNOUNCEMENTS:**

Juneteenth Holiday – Monday, June 19 – University Closed  
Conversation with the Chancellor – June 22, Birger Hall, 1pm  
Constituency Head Meeting – June 27

**FUTURE AGENDA ITEMS:**

The Executive Committee discussed whether to hold the regular meeting on July 20, which will be days after the Staff Senate retreat. This meeting will be tentatively cancelled; however, if something pressing occurs, the committee will be notified.

**PUBLIC COMMENT:**

There was no public comment.

**ADJOURNMENT:**

The meeting adjourned at 10:15 am.

Submitted by Michael Tadlock-Jackson, University Governance